

PROGRESS REPORT

Working Group Name: Structure and Function of the Office of the Provost

Working Group #: 1

Chair: Tim Scott

Date: March 24, 2022

Update on Actions Taken Since Last Report:

The working group has met four times with engaging discussions. The group remains focused on two deliverables that have been clearly defined: (1) a draft organizational chart for the Office of the Provost and (2) identification of key performance indicators of importance to the Provost. After presentations by the Provost and the VP for Faculty Affairs, the working group approved a draft organizational chart which has been submitted to the SIC. There is an awareness that the work of other working groups may result in the need for further updates to the organizational chart.

Next Major Issue to be Addressed:

The identification of key performance indicators is the next step. The current discussion suggests three “buckets” of KPIs: (1) specific metrics for Provost functions, (2) university wide metrics that the Provost needs to monitor to ensure academic excellence (likely focused around AAU and strategic plan metrics), and (3) impact metrics demonstrating academic excellence outside the university.

Problems or Barriers Encountered and Solutions Identified:

One specific issue that needs discussion with leadership is there was strong consensus that the Office of Student Disability Services should be relocated to the Office of the Provost given the need for strong ties between academic units, faculty, and disability services staff for academic accommodations in the classroom. The working group expressed the importance of this office for supporting the academic excellence of students and strengthening support for faculty to meet the needs of students. Therefore, this represented one departure from the original set of functions in the Provost area under the MGT changes.

Deliverables Completed:

A draft organizational chart has been provided.

Timeline for Completion of Remaining Deliverables:

April 27 – Key Performance Indicators identified and submitted to the SIC

May 6 – Final recommendation submitted and working group completes charge