

PROGRESS REPORT

Working Group Name: Student Health Services

Working Group: # 22

Chair: Greg Hartman

Date: April 21, 2022

Update on Actions Taken Since Last Report:

A name for the health services entity has not been decided upon. Amy Waer will invite Marilyn Martell and her team to the next working group meeting to present their findings from their focus group on name suggestions.

All CAPS & SHS employees have been identified and will move as of August 1, 2022. The budget for these employees will move on September 1, 2022. Coordination of employee moves must occur within HR and facilities. Trisha Landers will confirm the standard process for employees needing to move, such as ID badges, building access, technology, and parking logistics, and report back to the group. Grants can be worked out through SRS and remain where they currently live and upon renewal can move. Jeff Burton can set up similar accounts in HSC.

The question was asked if a town hall would be helpful in answering any questions regarding SHS & CAPS employee moves, and it was decided a town hall is not necessary at this time, but perhaps in mid-May. Mary Ann Covey and Martha Dannenbaum will determine and let us know.

The Potential Space Utilization Subcommittee chaired by Martha Dannenbaum toured existing and potential space. The resources are there, space is missing. The idea of kiosks as a temporary measure was discussed, and perhaps Jim Coulson can be invited to an upcoming meeting for continued discussion on kiosks. Access to all students is critical. Jon Mogford will reconvene the original group, in addition to Asim Abu Baker and Cindy Weston, to determine a space plan and determine what the next two years in the existing space looks like. By June 1, an overall written plan must be completed. Jon Mogford will take the lead on establishing the plan.

Jeff Burton reported on the Electronic Medical Records Subcommittee findings. ECW and Point and Click are the two current systems. One single platform must be used to ensure the safety of patients. Pharmacy needs access to the medical records for dispensing medications. EPIC was discussed but all agreed the cost is quite high and we may be too small at this time.

The Electronic Medical Records Subcommittee will examine cost factors, compatibility, and if an interface to connect the two systems (ECW & Point & Click) is feasible. How do we combine and build an interface to the current electronic medical records systems, so they talk to one another, or is it more advantageous to convert to one system? ECW does not have an active self-scheduling portal.

Next Major Issue to be Addressed:

Name: Select a name for the health services entity.

Electronic Medical Records: Determine if it is best to convert to one electronic medical records system (ECW) or come up with an interface to connect ECW and Point and Click. Growth contingency must be factored in the decision.

Problems or Barriers Encountered and Solutions Identified:

None at this time.

Deliverables Completed:

All SHS & CAPS employees have been identified and will transfer to a new administrative unit effective August 1, 2022.

Timeline for Completion of Remaining Deliverables:

Marilyn Martell will attend the next working group meeting and present MarCom's findings from the focus group on name suggestions. A name must be selected.

June 1 – a written plan must be completed addressing how to move forward with integrating SHS and CAPS, identify space, while establishing a dedicated unit to focus on providing holistic student health.