

PROGRESS REPORT

Working Group Name: Facilities Analytics and Mapping (FAM)

Working Group #: 25

Chair: Stephen Franklin

Date: April 14, 2022

Update on Actions Taken Since Last Report:

Working Group #25 has met weekly for 2hrs in each meeting with some breaks for the new team to have time to address recommendations and progress.

Topics covered:

1. Clarifying the mission of the WG and the new department being created
2. Collaborated to identify list of responsibilities for new Facility Analytics and Mapping office
3. Identified basic position titles department would use to fulfill responsibilities
4. Basic organization of position titles into a high-level org chart
 - a. Org Chart Submitted to SIC on 2/17/22
5. Initial meetings with IT, HR, and Finance to begin understanding support services for the team
6. Progress has enabled VP to create new ADLOC and begin posting and transferring open positions
7. Problem identification and impacts
 - a. Organized into 3 phases to be addressed by FAM department
 - b. Possible solutions provided for some issues
8. Identification of SAP/Rules that will need to be updated and changed
9. WG tasked with the development of a final report.

Next Major Issue to be Addressed:

1. Review and edits of report draft to be submitted to SIC to finalize WG efforts
2. Communication plan

Problems or Barriers Encountered and Solutions Identified:

GIS and space inventory systems have been historically separated with some data sets not existing under the same oversight. Combining these systems has led to a better understanding of TAMU space status and exposed issues in data collection and management that will require updated processes to resolve.

Deliverables Completed:

1. Mission statement

2. Responsibility Identification
3. Position titles
4. Org Chart
5. Impact
6. Problem Identification
7. Identified KPIs, Metrics
8. Rules and SAPS identified

Timeline for Completion of Remaining Deliverables:

Timeline in place and on schedule for a May 1st final report.